

24 June 81

E.M.

OK

If E.O. 12065 is amended sufficiently to permit Agency heads to decide terms of classification review, the DCI should empower OIS/CRO to serve as coordinator for establishing guides for selective retention of records. These (records) would be items having continuing value - historical or other intrinsic value to warrant continued preservation.

1. The classification review procedure could be flexible and allow for review and classification of special projects by blocks of information.

Types

2. Non textual records could be reviewed by box or bulk methods with appropriate labels indicating classification restrictions such as copyright, release restrictions, etc..

Who's

3. Certain offices' documents such as FDD publication seem to lend <sup>consideration</sup> toward standard or routine blanket classification <sup>for</sup> retention or downgrading.

Extend  
Support

In addition to ongoing support to NARS and State, Possible visits to DOD facilities would be beneficial. Specifically, a tour or briefing by the DOD historical office would be beneficial.

1987-  
2000

A check of the impact that CRD has made on the linear feet of material in the timeframe 1979-81 would be one means of determining future projections.

Electronic/  
GDP.

Consultation with specialists in order to determine how these permanent records are stored, their recall requirements and historical value, would be required.

MEMORANDUM TO Chief S/T

FROM

SUBJECT Revision of E.O. 12065

- Approved For Release 2005/07/12 : CIA-RDP85B00236R000100170008-8

Stan,

- ✓ (2.) Thoughts on future policy for systematic review. Would like to have when return on 5 October. Contributions welcome from all.

1. Exempt review of DDO material, since a great majority of their files will not be declassified.
2. Exempt review of Compartmented material.
3. Do not review Chrono files, because record copy documents are usually filed in either Subject or Project files.
4. To ensure protection of CIA's interest in Agency and other Agencies' documents stored at NARS and WNRC, CRD personnel should continue the classification review of these documents.
5. CRD should continue to review FRUS, manuscripts, <sup>(AGENCY & DOD)</sup> speeches, newspaper articles and mandatory FOIA and PA requests.

[Redacted]

9-24-81

STAT

Virtually all DDO, DDS&T and DDI documents require sanitization  
✓ to avoid revealing sources and methods. Therefore, they can be  
downgraded at most. This does not make them available to researchers,  
so systematic review ( which does not allow for sanitization) serves  
no purpose and should be eliminated.

✓ FBIS report should be regularly declassified and made available  
to the public, as should NFAC studies which do not reveal sources  
and methods. ~~of~~ CAPABILITIES.

*Not systematically*  
Records of the O/DCI should be reviewed. ~~since~~ They may contain  
documents dealing with policy matters that will be of historical  
✓ interest but will not deal with sources and methods, etc. There  
won't be many, however. *They should be subject to mandatory  
review only.*

State and DOD will undoubtedly continue some sort of systematic  
review. We should continue to use CRD ( preferably annuitants) to  
work with Archives.

✓ CRD should continue to work with State on the FRUS. Suggest  
one NFAC and one DO detailee or annuitant work full time with  
State on this. Eliminate separate DO review, but have one DO officer  
CRD-  
with authority to go directly to area division or country desk to  
check on any matters which may be questionable and which may require  
current knowledge about country in question. Referent would coordinate  
with IMS, of course, but would be able to deal personally with  
area officers. In other words, CRD would be responsible for  
protection of sources, methods, requirements, etc. and would show  
to country desk only those documents which might involve current  
political sensitivities, liaison relations, etc. CRD would have  
to be very careful in its review, but it would avoid a lot of  
needless duplication of effort since only a very few documents  
would be involved.